Please complete the following steps to submit an online meal application for District 211. If you have any questions please contact the Food Service office at 847-755-6681. <u>If all required information is not</u> completed, the application will prohibit continuing to the next page. Please read each step carefully.

**STEP 1:** Log onto: <u>https://nlappscloud.com/District.aspx?apply=1</u>. The option of an English or Spanish application is accessible in the Right Hand corner of the page.

				English	• Other
School Lur Online Free and Redu	ted Application			Privacy Terr	ms FAQ
1 Start	2 Children	3 Household	4 Contact Info	5 Summary	6 Finish

Select Illinois as the State and Township High School District 211 as the School District.

School Lui Online Free and Redu	nch App	Privacy Terms FAQ			
1 Start	2 Children	3 Household	4 Contact Info	5 Summary	6 Finish
	Welcome to Please se	the Free and Red	luced Priced Meal A hen click Next to begin the appl	pplication!	
	Sta	te			
		inois	•		
	Sci	nool District	Don't see your school district	!?	
	Т	ownship High School Dist 21	1 🗸		
		English	ext v		

STEP 2:	Select Agree with the Terms of Use and Privacy Policy. Select NEXT										
	2018-2019 <b>Township H</b> Online Free and Reduc	2018-2019 Township High School Dist 211 Online Free and Reduced Application									
	1 Start	2 Children	3 Household	4 Contact Info	5 Summary	6 Finish					
						Help ?					
	Welcome to the	Free and Reduce	d Priced Meal App	lication!							
	Before you beg there are a few things you	<b>jin</b> should know.									
	If you received a letter fron household participates in S (FDPIR), then you do not r	If you received a letter from the school saying that your children were automatically approved (directly certified) for free meals for the 2018-2019 school year because someone in your household participates in Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or Food Distribution Program on Indian Reservations (FDPIR), then you do not need to submit an application.									
	We need only one applicat	We need only one application for all children in your household that attend school in Township High School Dist 211.									
	Eligibility for free or redu	Eligibility for free or reduced priced school meals benefits is based on any one of these three things:									
•	- your total hou - your child's in - participation ir	- your total household income and size in the month the application is filled out, or the month before, or - your child's individual status as foster, homeless, migrant, or runaway, or - participation in an assistance program by any member of your household									
	Your US citizenship or im	Your US citizenship or immigration status does not affect your eligibility for free or reduced price benefits.									
	If you have any questions	If you have any questions at any point during the application, click Help to get help with the current section.									
	Things you'll n Lastly, we compiled a list o	Things you'll need Lastly, we compiled a list of the information you might need to complete the application. Check it out!									
	• I agree to the Terms of	Use and Privacy Policy				Next					
			English	Ŧ							

**STEP 3:** 

Read the letter to the household. This letter explains the meal application and answers questions for the current school year. You may print this letter. Select NEXT



#### Letter to Household (Use the scrollbar to view the entire letter) - PRINT

Township High School District 211	Î
July 2018	- 1
Dear Parent or Guardian:	
Children need healthy meals to learn. Township High School District 211 offers healthy meals every school day. Breakfast costs \$1.55; lunch costs \$2.45-\$3.00. Your children may qualify for free meals or for reduced-price meals. Reduced-price is 30¢ for breakfast and 40¢ for lunch. To apply for free or reduced-price meals, please complete the Household Eligibility Application. We cannot approve an application that is not complete, so be sure to fill out all required information. Complete the online application in full or return the completed hardcopy application to: Director of Food Service, 1750 S. Roselle Road, Palatine, IL 60067-7336, (847) 755-6681.	
Your children may qualify for free or reduced-price meals if your household income falls within the limits according to the Federal Income Guidelines Chart inside this application.	•
	хт
English •	

**STEP 4:** Enter the name of the **ADULT** household member who is completing the application. Next

Township High S Online Free and Reduced Applica	School ation	Dist 211				Cont	act Us	Privacy / Terms	Letter
1 Start 2 F	Programs	3 Children	(4) H	ousehold	5 Contact Info	6 Sum	mary	7 Finish	
									Help?
I certify (promise)									
that all information on this appli	ication is true	and that all income is	reported.						
I understand that this information if I purposely give false information	on is given in tion, my child	connection with the re ren may lose meal ber	ceipt of Fede refits.	eral funds, and	I that school officials	may verify (che	ck) the inf	ormation. I am a	ware that
Enter the name of ADULT H	IOUSEHOLI	D MEMBER COMPL	ETING THE	E APPLICAT	ION.				
Enter first name (required)	Enter last r	name (required)	Suffix •	Today's Da	06/17/2019				
*Deliberate misrepresentation	n of informat	ion may subject appl	icants to pro	osecution un	der applicable State	e and Federal	laws.		
							Previous		lext

STEP 5: If any household member receives SNAP or TANF please select yes and enter the case number. If not, select no and select NEXT.

Township Hig Online Free and Reduced A	Contact Us	Privacy / Terms	Letter			
Start	2 Children	4 Contact Info	5 Summary	6 Finish		
						Help?

Assistance Programs (Your children can qualify for free meals if any of these apply.)

#### SNAP, TANF or FDPIR Case Number

Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or FDPIR? If YES, please enter only one case number below and click NEXT. If NO, click the NEXT button.



Previous	Next

**STEP 6:** Enter all children in the household, including both students and non-students. If the child is a District 211 student, select yes and complete all fields. If your child is a foster child or homeless please check the appropriate box.

Township High Online Free and Reduced App	School Dist 2	211			Contact	Us Privacy / Te	erms Letter
Start	2 Children	4 Contact Info	5 Summary	(	6 Finish		
							Help?
Child Household Me List ALL Household Members *Required Fields	embers who are infants, children	a, and students up to ar	d including grade 12				
		Is this a	Student				
First Name*	MI Last Name*		iistrict?* /es Foster Child lo	Homeless	Migrant	Runaway He	ead Start
	YY T Select	▼S	elect	Ŧ			
Add Additional Child					P	revious	Next

**STEP 7:** If the children in your household receive any income, please enter yes and enter the amount in the space provided. If no, please select no and NEXT.

Township Hig Online Free and Reduced A	Contact Us	Privacy / Terms	Letter						
Start	2 Children	3 Househol	d 👍 Con	tact Info	5 Summary	6 Finish			
							Help?		
Income Earned b	by Students and C	hildren							
Sometimes children in th - a full-time or part-time - Social Security benefits - money regularly receiv - money from pension, a	Sometimes children in the household earn or receive income. Some common sources of income for children are: - a full-time or part-time job, - Social Security benefits, if the child is disabled, or is the beneficiary of another person's Social Security benefits, - money regularly received from extended family or friends outside the household, or - money from pension, annuity, or trust.								
Do not include infrequen members on this page	t earnings, such as income <b>. You will have the oppo</b>	e from occasional t ortunity to enter	baby-sitting or mowin income for adult h	g lawns. Do no ousehold mer	ot list income for any nbers later in the app	adult household lication.	ł		
Do any CHILDREN in y	our household receive in	ncome from any	of these sources, o	r any other so	urces?* 🦲 Yes 🔍 N	0			
Child Name		Income	Frequency		Source	х	:		
Does <u>Test Child</u> receiv	ve income?	● Yes 0 No							
		\$.00	How Often	Ŧ	Select Source	▼ H	lelp ?		
		Does Test Child r	eceive income from a	any other sourc	ce? ○Yes ○No				

**STEP 8:** Enter the names of all Adult members living in your household. DO NOT include the children already listed. Select NEXT.

alleauy listeu. Select MEAT.					
Township High School Dist	211		Contact Us	Privacy / Terms	Letter
Start 🕑 Programs 😔	Children (5) Conta	t Info 6 Summary	7 Finish		
					Help?
Adult Household Members and Ir	icome				
List all other Household Members (including your benefits, a household is defined as a group of pec - grandparents or other extended family member - Also include people that are not currently living	self), not listed on the 'Child ople, related or unrelated, tha s that are living with you with you, but are only away	information' page. Remembe t usually live together and sl on a temporary basis, like:	r, for the purposes of nare income and expe	applying for schoo nses. Don't forget	ol meal : about:
<ul> <li>kids that are away at college,</li> <li>members of your family that are in the military,</li> </ul>	and are deployed.				
PLEASE MAKE SURE THAT THE FIRST NAME I household members, not listed on the 'Child *Required Fields	LISTED HERE IS THE NAME Information Page', regard	OF THE ADULT COMPLET less of age or whether the	ING THIS APPLICAT ey earn or receive ir	<mark>ION.</mark> Include all ncome.	other
1 First Name* Last Na Test Test	ame*				
Add Additional Household Member					
			Previou	sNe	ext

## **STEP 9:** Enter income information for all adult household members.

Township Hig Online Free and Reduced A	Contact Us	Privacy / Terms	Letter			
Start	Children	3 Household	4 Contact Info	5 Summary	6 Finish	
						Help?

#### Income Earned by Adults and Other Household Members

For each person listed, mark whether that person receives income. If yes, then enter the income amount, frequency, and income source. Please note that all amounts should be current, gross income. Gross income means all money earned or received before deductions such as income taxes, social security taxes, and insurance premiums. You should not report net income, which is the amount of money received in a pay check.

Household Member Name	Income	Frequency	Source
Does <u>Test Parent</u> receive income?	● Yes ○ No		
	\$.00	Every two weeks 🔻	Earnings • Help ?
	Does Test Parent receive inc	come from any additional source	s? ◎ Yes ◎ No



**STEP 10:** Enter the last four digits of your SSN or if you do not have one, check "I do not have a SSN". Enter household address, phone number, and email. Select NEXT.

Township High School Dist 211 Online Free and Reduced Application					Privacy / Terms	Letter
Start 🧧	Children	Household	4 Contact Info	5 Summary	6 Finish	
						Help?
Adult Signer Informa	tion					
Please provide the last four die If that person does not have a	gits of the Social Securi Social Security numbe	ity number for the person r, please check the box	n that signed at the begin below labeled 'I don't hav	ning of the application (* e a SSN'.	Test Parent).	
*XXX - XX -						
I don't have a SSN Privac	y / Terms					
Note: United States citizenship or programs are not subject to apply for or receive school n	immigration status is not a public charge consideratior neal benefits.	condition of eligibility for fre n. In other words, you will no	e and reduced price benefits. ot be deported, denied entry t	The non-cash benefits recei to the country, or denied per	ved through the schoo manent status becaus	l meal e you
Please enter your contact infor	mation so that we can	reach you in case there a	are any issues with your a	application.		
Mailing Address	Apt # City	Sta	ate	Zip Code		
Work Phone	Home or Cell Phone	Email Addre	SS	]		
				Previo	us	ext

**STEP 11:** Enter demographic information. This section is optional. Select Next.

Township High School Dist 211 Online Free and Reduced Application				Contact Us	Privacy / Terms	Letter
Start	Children	Household	Contact Info	5 Summary	6 Finish	
						Help?

### **OPTIONAL - Children's Racial and Ethnic Identities**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

# Ethnicity (select one): Hispanic or Latino Not Hispanic or Latino

#### Race (check one or more):

American Indian or Alaska Native
Asian Asian
Black or African American
Native Hawaiian or other Pacific Islander
White
_

Next

**STEP 12:** Review the Summary Page to ensure information submitted is correct. Changes can be made by selecting the "Change" option in the Right-hand corner of each section. Once information is verified, select NEXT

Township High School Dist 211 Online Free and Reduced Application					Privacy / Terms	Letter
Start	Children	Household	Contact Info	5 Summary	6 Finish	
						Help?
Summary & I	Review					
Please review the in Township High Sch	nformation and verify that it ool Dist 211	is correct. Make any modifi	cations necessary by using	the link next to each secti	on.	

# **STEP 13:** Read the information and certify all information given is accurate. Select NEXT.

Online Free and Red		it 211		Contact Us	Privacy / Terms	Le
Start	Children	Household	Contact Info	Summary	6 Finish	
						He
Almost fin	ished! (You must comp	lete to submit your applicati	on)			
Certify* that all	information on this application	on is correct to the best of m	iy knowledge.			
*I construction of the state	this information is given in c	opposition with the receipt of	Codevel forede and thet a		abook) the informe	
am aware that if I p applicants to prose	purposely give false information solution and a sol	tion, my children may lose n te and Federal law.	neal benefits. Deliberate m	isrepresentation of information	ation may subject	tion.

**STEP 14:** Select either YES or NO for district officials to share eligibility info from this application for waiver of school fees for District 211 students listed on the application. This section is optional.

Township High School Dist 211 Online Free and Reduced Application			Contact Us	Privacy / Terms	Letter
Start Children 🕑 He	ousehold 🛛 🛃	Contact Info	Summary	6 Finish	
					Help?
ADDITIONAL BENEFITS: This section does not need to be	be completed to rece	eive free or reduced pr	ice meal benefits		
YES! I DO want school officials to share information from my Board Policy JN, for the children listed on this form.	Household Eligibility Ap	pplication with District Office	cials for Waiver or Defer	ral of School Fee	es per
NO! I DO NOT want information from my Household Eligibility shared	Application shared with	h any of these programs.	If you check NO, your in	nformation will n	ot be
Parent/Guardian Signature: Test Parent	Signature Dat	e: 07/05/2018	Previous	Finis	h

STEP 15: The application has been submitted. Parents/Guardians will receive a letter in the mail with an explanation of benefits once the application is processed.
This page may be printed to verify submission. <u>A student's eligibility is NOT determined and final until the application is processed at the district office.</u>

Questions? Contact the food & nutrition office at 847-755-6681

2018-2019 Township High Online Free and Reduced Applic	School Dist	211		Contact Us	Privacy / Terms	Letter
Start	Children	Household	Contact Info	Summary	<b>Finish</b>	
Thank You for Submit Your Confirmation Numb Please Print this for your Email Address Confirm Email Address	ting your Applica er is 553571875 records. If you wo	t <b>ion!</b> ould like it e-mailed to y	rou please fill in your e	mail address below.		Help?
Send Confirmation Based on the information	n you have provide	d your eligibility status	is			

## NOT ELIGIBLE

Final status is pending after reviewing your application. Thank You for using the Online Application Process **Your eligibility determination will not be immediate.** 

Until your application is processed please prepare to fund your child's meals

If you have further questions please contact the District Child Nutrition Office.